

**Development of Upazila Land Suitability Assessment and Crop
Zoning System of Bangladesh Project
Crops Division
Bangladesh Agricultural Research Council (BARC)
Farmgate, Dhaka-1215**

Date: 05 April 2018

Applications are invited from the citizens of Bangladesh for the following positions under the project "Development of Upazila Land Suitability Assessment and Crop Zoning System of Bangladesh" of BARC, Dhaka. Interested candidates are requested to submit their application with recent CV along with supporting documents and a passport size photograph to the undersigned on or before 30 April 2018 by 3:30 pm in a sealed envelope. One soft copy of application should be submitted to the email h.rahman@barc.gov.bd. Duration of service contract with the successful applicants will be for the period as mentioned against the position in the following table or upto the project period whichever is earlier. The contract will be renewed every year on satisfactory annual performance of the incumbent.

Only short listed candidates will be invited for the interview. Persons who are in service should submit application through proper channel. Original certificates should be shown during the time of interview. Selection and appointment of candidates will be subject to approval of the revised project proposal.

Name of position, qualification & experience, duration, and scope of work/duties and responsibilities of the positions are given below;

Sl. No.	Name of Position	Qualification and Experience	Scope of Services / Duties and Responsibilities
1.	Varietal Adaptation Expert Position: 01 Duration: 30 man months	<p>a. Academic:</p> <ul style="list-style-type: none"> - Minimum Master Degree in Plant Breeding/Bio-technology <p>b. Experience:</p> <ul style="list-style-type: none"> - Minimum 15 years work experience in agricultural research and management in any government/autonomous bodies/private organizations; - Preference will be given to the highly qualified and well experienced candidates having practical work experience in varietal improvement, crop production system and management practices, varietal adaptation in different agro-ecological zones; - Proven knowledge on breeding, crop adaptation and biosafety issues; - High level of proficiency in written and spoken English and report writing; - Proficiency in operating MS Word, Excel, Power Point, email/Internet etc. is essential. 	<ul style="list-style-type: none"> - The Expert shall be responsible for compilation of Upazila level vulnerable site specific information; - Maintain liaison with NARS institutes for gathering of agricultural technologies relevant to land suitability and crop zoning; - Work for identification and proper targeting of stress tolerant varieties where they fit best and benefit most and which has the potential to offset predicted yield losses and sustain crop productivity under climate change in vulnerable sites; - Work in close cooperation with other experts in devising suitability rating for potential expansion of stress tolerant varieties of different crops; - Work in close cooperation with Socio-economic expert in devising socio-economic criteria for evaluation of crop/cropping patterns; - Participate in field validation of crop zoning outputs; - Work under active guidance/advice of Project Coordinator/Manager; - Any other tasks assigned by the project authority.

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Sl. No.	Name of Position	Qualification and Experience	Scope of Services / Duties and Responsibilities
2.	Administrative Assistant Position: 01 Duration: 30 man months	<p>a. Academic:</p> <ul style="list-style-type: none"> - Bachelor Degree in any subject or discipline. <p>b. Experience:</p> <ul style="list-style-type: none"> - Minimum 15 years work experience in office administration including 5 years specific work experience in office management in government/ autonomous/ donor funded project; - Skill in operating MS Word, Excel, Power Point etc. is essential; - Preference will be given to the candidates having work experience as private secretary; - Proficient in English and Bangla typing. 	<ul style="list-style-type: none"> - Perform office administrative duties, take dictation, makes appointment, greeting visitors, convenes meeting, and other communications; - Help organize events & travel related activities, maintain supply inventory and equipment; - Work under active guidance of Project Coordinator; - Any other tasks assigned by the authority.

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